

AGENDA

Lower Neuse Basin Association, Inc.[®] Neuse River Compliance Association, Inc.[®]

**November 7, 2024
Kinston, N. C.
10:00 a.m.**

- **Welcome, Roll Call, and Introduction of Guests**
 - * Member Introductions**
- **Approval of Minutes September 5, 2024 (AI) – (pages 2-3)**
- **LNBA/NRCA Meeting Dates for 2025 (AI) – (page 4)**
- **LNBA/NRCA Bylaw Revisions for Board Consideration (AI) -**
- **2025 Annual Meeting Designation (if needed)**
- **LNBA/NRCA Financials –**
 - * September and October, 2024 Treasurer's Reports (AI) – (page 5)**
 - * LNBA/NRCA Budgets for FY 2025-26 -**
- **Neuse Basin Modeling Update –**
- **LNBA Updates -**
 - * Sampling Report – September and October 2024 – (page 6)**
 - * Coalition Coordinator - David Hill**
- **NRCA Updates -**
 - * NRCA Permit Renewal Update -**
 - * Nitrogen Leases for 2024 -**
 - * Operator Awards -**
- **LNBA/NRCA Training Workshop CEU Report -**
- **Member Reports -**
- **Next Meeting and Adjourn – February 1, 2025, TBD, N. C.**

Action Items (AI)

Lower Neuse Basin Association®/Neuse River Compliance Association®
September 5, 2024 Meeting Minutes
City of Goldsboro, Goldsboro, N. C.

Attending:

Chuck Smithwick (Chair)	Contentnea MSD	Jonathan Bulla	Town of Cary
William Beattie	Town of Apex	Corrie Bondor	Town of Cary
Dan McLawhorn	McLawhorn Legal	Ed Buchan (V-Chair)	City of Raleigh
Steven Johnson	Aqua, N. C.	Justin Bauer	City of Goldsboro
Reggie Hicks	City of Durham	Robert Sherman	City of Goldsboro
David White	Town of Clayton	Adam Stephenson	Town of Fuquay-Varina
Richard Hamilton	City of Goldsboro	Andrew Harris	Waypoint Anal.
Tony Konsul	Carolina Water Service	James Blalock	Town of Clayton
Jimmy Pridgen (Treas)	City of Wilson	David Suggs	CovationBio
Dan Wall	Johnston County	Laura Pruitt	City of Wilson
Martin Lebo	WSP, Inc.	T. J. Lynch	Hazen & Sawyer
Ron Boquist	Waypoint Anal.	Brian Pridgen	Contentnea MSD
Randy Sloup	DWR - Ecosystems	Barrett Jenkins	Restoration Systems
Ray Burgos	CovationBio	Haywood Phthisic	LNBA/NRCA

The Chair, Chuck Smithwick, called the meeting to order and welcomed everyone. The roll was called and there were 10 of 19 members present representing the LNBA and 12 of 24 members present representing the NRCA. There was a quorum present for both associations and guests were introduced and recognized.

Board Minutes – The Board Minutes for the May 2, 2024 meeting were presented. Being no revisions, Dan Wall made the motion to approve, seconded by David Suggs, and approved by the Boards.

LNBA/NRCA Financials – Treasurer's Report – Jimmy Pridgen presented the Treasurer's Report for the period of May, June, July, and August, 2024 to the Board. As of August 31st, the LNBA account balance is \$286,911.37 and NRCA account balance is \$364,363.06. Also available for the Board's review were the year-to-date expenditures (for both associations) for FY 2023-24. Following discussion, Jonathon Bulla made the motion to approve the reports as presented, seconded by David Suggs, and approved by the Boards, respectively.

990 Tax Return for 2023 – Haywood reported the 2023 990 Tax Return (for the LNBA and NRCA) has been completed and emailed to the Board member for their review. Haywood asked if anyone had any questions or comments to please let him know as soon as possible because the reports will be submitted to the IRS around October 1, 2024.

LNBA and NRCA Bylaw Revisions for Consideration – Dan McLawhorn, counsel to the Boards, and Haywood reported to the Boards that the recent officer changes due to retirement and resignations has caused a need to review the associations' bylaws and consider revisions that will allow replacing of those officers less challenging. The bylaws currently do not permit replacing of an officer unless it's at the designated annual meeting. In late 2023, the Chair retired (November) as well as the Treasurer (December) thus leaving a void. The annual meeting was designated in February, 2024 and new officers were elected. In July the Secretary resigned leaving another vacancy. Dan reviewed the revisions for considered noting that this was information and the proposed revisions will be an agenda item on the

NRCA Midyear Draft Report for 2023 – Haywood reported the NRCA midyear draft report has been completed and asked all members to review their data for accuracy. The members delivered 2.50 mg/L of total nitrogen to Neuse estuary from July 1, 2023 to June 30, 2024. Haywood reminded the NRCA Board member the midyear report is used to calculate the NRCA membership dues. Also included in the agenda package was an updated graph of total nitrogen loading at Fort Barnwell, monitoring station J7850000, from 1995 thru 2022.

Annual Training Workshop Committee – Haywood reported that there were 38 attendees that received a CEU certificate at the Raleigh training workshop and 29 attendees received CEU certificates at the Kinston workshop. The cost for the meals for both locations was \$1,859.70. The CEU report was emailed to the Certification office on August 12, 2024.

LNBA/NRCA Delegates – Haywood reminded the membership to please keep the membership delegates updated by notifying him.

The next meeting is scheduled for November 7, 2024 at 10:00 hosted by the City of Kinston. With no further business, the meeting was adjourned.

LNBA/NRCA Proposed Meeting Dates for 2025

Four Board Meetings in 2025⁴ starting at 10:00 a.m. until noon:

- * February 06, 2025
- * May 01, 2025
- * September 04, 2025
- * November 06, 2025

Lower Neuse Basin Association, Inc. / Neuse River Compliance Association, Inc.

Treasurer's Report

11/5/2024

LNBA

Balance Forward: (checking per bank statement - 8/31/2024)		Checking	\$	106,721.06
		Savings		180,190.31
Debits:	Waypoint Analytical, Inc. (LNBA, Invoices)		\$	16,226.60
	Waypoint Analytical, Inc. (Raleigh, Invoices)			4,510.98
	Jewell Wiggins (990 Tax Return)			675.00
	River Delta Consulting			-
	PCi (Invoices)			3,478.75
Total Debits			\$	24,891.33
Credits:	Interest (checking)		\$	41.81
	Interest (savings)			903.17
	Membership Dues			72,020.60
Checking Account Balance (per bank statement -10/31/2024)		Checking	\$	153,892.14
		Savings		181,093.48
Total LNBA Account Balance			\$	334,985.62

NRCA

Balance Forward: (per bank statement -8/31/2024)		Checking	\$	72,992.36
		Savings		291,370.70
Debits:	PCi (Invoices)		\$	5,737.00
	WSP, Inc.			774.00
	Jewell Wiggins (990 Tax Return)			675.00
	River Delta Consulting			-
	McLawhorn Law Office			1,600.00
Total:			\$	8,786.00
Credits:	Transfer from Checking to Savings Acc't		\$	-
	Interest (Savings)			1,460.44
	Interest (Checking)			25.99
	Membership Dues			39,093.15
Account Balance (per bank statement - 10/31/2024)		Checking	\$	103,325.50
		Savings		292,831.14
Total NRCA Account Balance			\$	396,156.64

Lower Neuse Basin Association ®

TO: Board Members

FROM: Haywood Phthisic, Executive Director

SUBJECT: Sampling/Monitoring Report for November 7, 2024 Board Meeting

DATE: November 5, 2024

Work continues on the Lower Neuse River Monitoring Service Contract No. 6 with Waypoint Analytical. All sampling was completed by Waypoint in September and October with the exceptions listed below:

September 2024

09/04/24 – J4580000 (Swift Creek at SR 1152) near Smithfield - Unable to collect due to access being blocked.
Resampled on September 17, 2024.

J5007000 (Middle Creek at SR 1504 (Crantock Road) near Coats Crossroads – Temporary sampling site for
J5010000 (Middle Creek at NC 210 near Smithfield) while bridge is replaced.

October 2024

10/17/24 – J4690000 (Middle Creek at SR 1152 near Holly Springs) – Unable to sample due to bridge construction.
10/15/24 – J6250000 (Neuse River at NC 55 near Graingers) – Closed due to new construction.

All invoices have been processed and paid through September.